

Job Title: Controller, Spiroflow
Job Type: Full Time
Location: Monroe, NC

Company Overview

Spiroflow is a privately held mid-sized company located in Monroe, North Carolina. Spiroflow goes to market as Spiroflow Systems, Inc. a worldwide supplier of both standard and custom powder handling equipment, robotic automation, and automatic packaging solutions and as Spiroflow Automation Solutions, Inc. encompassing the controls side of the business focused on automation processes to improve safety, reduce product quality variability and drive profit improvement.

Overall

The Controller is responsible for maintaining GAAP compliant financial and accounting records on an interim and annual basis and ensures the credibility of the Finance group by providing timely and accurate analysis of budgets, financial trends and forecasts. Establishes and maintains strong relationships with the most senior leaders of the Company so as to identify their needs and provide a full range of business solutions.

Reporting to the Controller are the following departments: 1) Accounting, 2) Shipping & Receiving and 3) Inventory Management. The Controller is responsible for fostering a spirit of teamwork while overseeing and leading the work of their team. This includes setting goals and expectations for the team and holding the team accountable for delivery in line with policy and procedure.

In order to prepare accurate and timely financial statements, the incumbent will establish an effective system of internal control with the proper checks and balances to ensure accurate production of financial statements in compliance with GAAP and applicable Federal, State and local regulatory laws and rules for financial and tax reporting.

Key Attributes

- Strong interpersonal skills, ability to communicate and manage at all Company levels
- Strong problem solving skills and the ability to exercise sound judgment and making decisions based on accurate and timely analyses
- High level of integrity and dependability with a strong sense of urgency, results-oriented

Role Responsibilities

- Maintains GAAP compliant financial statements and the accumulation and consolidation of all financial data necessary for accurate accounting of business results
- Produces consolidated financial results for 3 distinct entities including intercompany eliminations
- Produces key financial metrics reporting on a monthly basis
- Responsible for establishing and maintaining a system of internal control (inclusive of proper checks, balances and reconciliations) along with supporting policy and procedure to ensure accurate

- recording of financial data
- Produces timely and accurate (proper cut-off) internal financial statements on a monthly basis, communicates actual performance versus budget and job/product line profitability reporting
- Responsible for the overall accounting systems (SAGE) strategy and processing of accurate financial data
- Responsible for the production of GAAP financial statements with footnotes on an annual basis
- Coordinates all audit and inventory control activities
- Coordinates all tax return preparation activities
- Supports the CEO of a \$20mill operating company by providing relevant reporting and financial expertise to ensure that profitability and business operating expectations are met, provides management with information vital to decision making
- Responsible to drive the budget and forecasting process
- Continually assesses current finance operations, offers recommendations for improvement and implementation of new processes
- Drives procedure and policy change within the organization by working with employees to determine the right balance of control and production
- Coach, mentor and develop staff, including overseeing new employee onboarding and providing career development planning and opportunities
- Empower employees to take responsibility for their jobs and goals. Delegates responsibility and drives accountability with regular feedback.
- Perform other duties as assigned of a similar nature or level.
- Participates in a team environment to achieve departmental and company goals.
- Provides leadership to others through example and sharing of knowledge/skill.

Educational Qualifications

Bachelor's or higher degree in Accounting
Minimum 10 years accounting experience

Skills Requirements

- MAS 90, MAS 200 or SAGE 100 experience
- Proficient in advanced excel techniques including pivot tables, macros, lookup functions, array formulas and data management
- Strong understanding of accounting theory
- Demonstrated skill set in a dynamic raw material inventory environment
- Demonstrated skill set in the services industry