

Job Title: Senior Accountant, Spiroflow
Job Type: Full Time
Location: Monroe, NC

Company Overview

Spiroflow is a privately held mid-sized company located in Monroe, North Carolina. Spiroflow goes to market as Spiroflow Systems, Inc. a worldwide supplier of both standard and custom powder handling equipment, robotic automation, and automatic packaging solutions and as Spiroflow Automation Solutions, Inc. encompassing the controls side of the business focused on automation processes to improve safety, reduce product quality variability and drive profit improvement.

Overall Role

The Senior Accountant reports to the Controller and is responsible for maintaining GAAP compliant financial and accounting records on an interim and annual basis and ensures the credibility of the Finance group by providing timely and accurate analysis of budgets, financial trends and forecasts.

In order to prepare accurate and timely financial statements, the incumbent will execute an effective system of internal control with the proper checks and balances to ensure accurate production of financial statements in compliance with GAAP and applicable Federal, State and local regulatory laws and rules for financial and tax reporting.

Key Attributes

- Strong interpersonal skills, ability to communicate and manage at all Company levels
- Strong problem solving skills and the ability to exercise sound judgment making decisions based on accurate and timely analyses
- Ability to meet assigned deadlines with an accurate and complete work product
- High level of integrity and dependability with a strong sense of urgency, results-oriented

Role Responsibilities

- Responsible for the general accounting functions and general ledger maintenance
- Prepares monthly revenue, COGS and commission analysis assessing overall profitability by job and by product line, studies revenue and COGS trends to ensure proper recording
- Analyzes monthly financial statements and reports on variances
- Prepares month end account reconciliations ensuring all reconciling items are properly researched and resolved
- Executes on month end close procedures including the preparation and booking of journal entries, review of bank reconciliations
- Assists in the documentation and monitoring of internal controls
- Assist the Controller with ad hoc analysis as needed
- Responsible for quarterly and annual tax return submissions and reporting
- Continually assesses current finance operations, offers recommendations for improvement and

- implementation of new processes
- Drives procedure and policy change within the organization by working with employees to determine the right balance of control and production
- Coach, mentor and develop staff, including overseeing new employee onboarding and providing career development planning and opportunities
- Empower employees to take responsibility for their jobs and goals. Delegates responsibility and drives accountability with regular feedback.
- Perform other duties as assigned of a similar nature or level.
- Participates in a team environment to achieve departmental and company goals.
- Provides leadership to others through example and sharing of knowledge/skill.

Educational Qualifications

Bachelor's or higher degree in Accounting

Minimum 5 years accounting experience

Skills Requirements

- MAS 90, MAS 200 or SAGE 100 experience
- Proficient in advanced excel techniques including pivot tables, macros, lookup functions, array formulas and data management
- Strong understanding of accounting theory